

CFS consultant and client to complete for agreement to service terms and conditions.

Client to complete and sign as agreement to proceed. Must be returned to CFS consultant completed prior to any consultancy work or advice commencing.

| Compliance Review for Product Label- Proposal/ Agreement | | | | | |
|--|---|--|--|--|--|
| Company Details | Business Name: | | | | |
| Name of contact | ABN | | | | |
| Business Address | | | | | |
| Phone | | | | | |
| Email | | | | | |
| <mark>Product name</mark> for label review | | | | | |
| Description of food item | Description Size or weight Servings per pack | | | | |
| Client request: Description of project | Client to list instructions to CFS for project or allocated work: List focus area of review and report | | | | |
| Project Information | Email notes / markup summary of issues | | | | |
| Project Miorination Project Objectives: Review existing label information as supplied or as complete work as directed above Provide guidance and recommendations for label information and format to ensure compliance against the Food Standards Code for product labelling. (Standard part 1.2 and ACCC) Liaise with client and explain in layman's terms the requirements and any adjustments needed. Project Deliverables: | | | | | |
| Follow instruction for professional label consultancy as directed above Review label(s) and artwork, as supplied. Identify compliance and required adjustments for label and artwork Written feedback and recommendations on label format and information in format specified above Associate Company Correct Training Systems (RTO88118) can provide formal accredited training <i>FBPFST4009</i> <i>Label Foods according to legislative requirements</i> or specific onsite training on food labelling requirements | | | | | |
| Client to provide CFS with sufficient product information / product specification including information such as existing label copy or artwork mock-up (clear image required), including dimensions of the label Australian address of manufacturing/ distribution listing of all ingredients including processing aids and additives (standard recipe or product specification) Country of Origin of all ingredients listed information on weights and measures, pack size / serving size presence of allergens storage instructions, cooking instructions as applicable serving size/portions intended health or nutrition claims - justification other information as applicable. | | | | | |



CFS estimated time and charges for project:

The minimum charge to review a label and provide a response is \$176.00 (incl GST).

The minimum charge is required to be paid upfront, prior to any label review or label work.

NB: CFS will charge for actual time incurred on client work at \$242 incl GST per hr.

A comprehensive label review and report for an average product takes 1.5-2 hours.

Nutrition and health claims, multipack products, novel foods, special purpose foods, supplements and foods with more than one component take longer to review and report on.

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Alternatively, the client may nominate a maximum number of hours to be spent or specifically direct the CFS consultant to only review specific information, as per the detailed client request above.

| Investment Table | | | | | | |
|--|---|----------------|---|----------|--|--|
| Option | Service | | | Fee | | |
| Technical review of retail food product labelling | Product label review a Technical Advice for la Specific advice – as rec | bel compliance | \$242.00 per hour pro rata (GST Included), charged in 15 minute increments. | | | |
| Invoiced at end of each individual label check. Payable within 14 days of issue of invoice. | | | | | | |
| Preferred payment method via bank transfer: Correct Food Systems BSB: 032-067 Account Number: 317244 | | | | | | |
| Correct Food System retains the right of refusal of work as specified should Correct Food Systems consider that there is an enhanced risk of non-payment by the client. Non payment of invoices will result in stop work and possible debt collection. Terms and Conditions. Payment Terms are as per terms above. Inclusions: Label compliance checklist report or email response, as instructed. Consultancy advice and time, via email/ phone and or report as per outlined in client request Additional work outside the boundaries of this proposal will be subject to an hourly rates, charged in 15 min increments. Clients are responsible to include all information required for a label check and report (see above list). Failure to do so will result in extra correspondence time being charged. Exclusions: Information and guidance is provided for the application of the relevant regulatory requirements but implementation and adjustment of the final product label is the responsibility of the client company and no allocation of involvement from Correct Food Systems is not responsible for fraudulent or incorrect information as supplied by the product supplier, nor information that is not included in the submission or altered, changed or not included on the product supplier, nor information that is not included in the submission or altered, changed or not included on the product supplier, nor information and guidence. All documents are managed in a secure manner and client privacy and confidential ity is paramount. All documents and forms issued by Correct Food Systems are ont to be duplicated or distributed outside their intended client use for the product review. Proposal Acceptance. Please contact us with any questions regarding this proposal or project. Your signature below or your return email confirmation indicates acceptance of this agreement, documentation of your instruction to proceed with allocated work and the terms and conditions herein or supplied as an attachment to this email. Client Ac | | | | | | |
| Agreement is with Correct Food Systems Pty Ltd ABN 83 117 535 609 | | | | | | |
| Office address Suite 203, 410 Elizabeth St, Surry Hills NSW 2010, Australia | | | | | | |
| | s allocated to project | Phone | 1300 730 611 | | | |
| Number: CFS# | Date: | | Target Completic | on Date: | | |
| Notes: | | | | | | |